

Wedding information and Booking Form

This form will help you to consider the different aspects of your special day. Some of it might be completed now. The remainder can be filled in as details are finalised with Karen at the Vines.

Name of the Bride
Name of the Groom
Main address

Contact numbers

Date of wedding
Place of wedding

Time of service

Anticipated numbers: adults children high chairs?

Deposit paid

Layout...
Cake table?
Present Table?
Position of top table

Decoration/ cake etc. Clothes...

Table linen?

Marquee
Supply booked by
Supplier
Cost
Decoration

Arrival time at the Vines
Drinks package selected? juice on arrival
Arrival drinks yes
Canapes?
Bar tab?

Time of Wedding Breakfast

Selected menu:
See attached
Menu for children
See attached

Preorder

Table wine

Other drinks for table

Toast
pour at bar and deliver

Speeches
Gifts
Best Man

After meal/ rearranging for disco/ Tea and Coffee/ Cake?

Entertainment who? Tel no.
Timing

Evening Guests arrival
Likely numbers another

Buffet
Budget
Menu:

Notes

Other notes and ideas